



2013, February 26 Board of Councilors Minutes

CAJ Board of Councilors Meeting
February 26, 2013, 9:00 a.m.
Matsukawa Place, Higashi Kurume, Tokyo

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Devotions

Jonathan Reasoner read from Proverbs 16 and led the board in opening prayer.

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Attendance

Present

1. Melinda Balona (Member at Large)
2. Michael Essenburg (Member at Large)
3. Jay Haworth (ECC)
4. Andrea Johnson (ECC)
5. Lawrence Mutenda (Member at Large)
6. Stephen Kunnecke (SEND International)
7. Jonathan Reasoner (SEND International)
8. Don Regier (TEAM)
9. Daniel Sexton (OMS)

Proxies

1. Paul Shew (Member at Large) gave his proxy to Jonathan Reasoner (SEND International).
2. Lawrence Spalink (CRJM) gave his proxy to Jonathan Reasoner (SEND International).
3. Gregory Swenson (WorldVenture) gave his proxy to Jonathan Reasoner (SEND International).

Absent

Ex-Officio

1. Pauline Carlson, Board of Directors Chair
2. Brian Vander Haak, CAJ Headmaster
3. Rick Seely, CAJ Business Manager

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SY 12-13:16 Call to Order

The meeting was called to order at 9:04 a.m. with twelve of the twelve (12/12) Councilors present (3 by proxy). Eight members (2/3) are necessary to establish a quorum.

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SY 12-13:17 Approval of the Agenda

MSC to approve the agenda of the February 26, 2013, Board of Councilors meeting.

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SY 12-13:18 Signers of the Minutes

MSC to designate Andrea Johnson and Jay Haworth, in addition to Board of Councilors Chair Jonathan Reasoner, as signers for the minutes of the February 26, 2013, Board of Councilors meeting.

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Legal Status Update

Board of Directors Chair Pauline Carlson gave an update on the legal status change, including a visit by officials who toured the school and asked questions about CAJ's revenue, admissions, program, and accreditation. Headmaster Brian Vander Haak reviewed the specific tasks related to the legal status change that CAJ is working on.

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SY 12-13:19 Accept Legal Status Update

MSC to accept the legal status update from the Board of Directors with appreciation.

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SY 12-13:20 Transfer of Assets

Moved by Stephen Kunnecke and seconded by Don Regier to transfer the remaining assets of Christian Academy in Japan Zaidan Hojin to Christian Academy in Japan Gakko Hojin on April 1, 2013.

The vote was unanimous.

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SY 12-13:21 March 31 Financial Statement

Moved by Jay Haworth and seconded by Daniel Sexton to approve the tentative March 31, 2013, financial statement of Christian Academy in Japan Zaidan Hojin.

The vote was unanimous.

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SY 12-13:22 Election of Liquidators

Moved by Don Regier and seconded by Andrea Johnson to approve the slate of nominees for the Christian Academy in Japan Liquidators:

- Gaius Berg (for WorldVenture)
- Pauline Carlson (ECC)
- Eline de Wilde (Member at Large)
- Misook Cho (CRJM)
- Louis Lau (for OMS)
- Gerald May (TEAM)
- Kenichi Shinagawa (Member at Large)
- Steven Tarter (SEND)
- Brian Vander Haak (Headmaster)

The vote was unanimous.

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SY 12-13:23 Liquidators Representative

Moved by Lawrence Mutenda and seconded by Jay Haworth to approve Board of Directors Chair Pauline Carlson as the liquidators representative.

The vote was unanimous.

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SY 12-13:24 Operating Budget for April 1, 2013 - March 31, 2014

Moved by Jay Haworth and seconded by Melinda Balona to approve the operating budget with revenue of ¥666,141,000 and expenses of ¥662,977,000 for April 1, 2013 - March 31, 2014.

The vote was unanimous.

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SY 12-13:25 Capital Budget for April 1, 2013 - March 31, 2014

Moved by Stephen Kunnecke and seconded by Daniel Sexton to approve the capital budget of ¥65,800,000 for April 1, 2013 - March 31, 2014.

The vote was unanimous.

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Dates of Next Meetings

The next meetings of the Christian Academy in Japan Board of Councilors are tentatively scheduled for March 19 (a.m.) and May 28.

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Review of the February 26, 2013 Minutes

The board reviewed the February 26, 2013 minutes.

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SY 12-13:26 Approval of the February 26, 2013 Minutes

MSC to approve the February 26, 2013 minutes, pending closing prayer and a minute for meeting adjournment.

Closing Prayer

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Lawrence Mutenda closed in prayer.

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SY 12-13:27 Adjournment

MSC to adjourn the meeting at 10:15 p.m.

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Respectfully submitted,

Michael Essenburg
Board of Councilors Secretary

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Signatures: February 26, 2013 Christian Academy in Japan Board of Councilors Minutes Approved

Jonathan Reasoner
Board of Councilors Chair

(seal)

Andrea Johnson
Board of Councilors Member

(seal)

Jay Haworth
Board of Councilors Member

(seal)

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