



2013, February 26 Board of Directors Meeting

CAJ Board of Directors meeting
February 26, 2013, 1:00 a.m.
Matsukawa Place, Higashi Kurume, Tokyo

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Attendance

Present

1. Gaius Berg (for WorldVenture)
2. Pauline Carlson (ECC)
3. Eline de Wilde (Member at Large)
4. Misook Cho (CRJM)
5. Gerald May (TEAM)
6. Steven Tarter (SEND International)
7. Brian Vander Haak (Headmaster)
8. John Sakurai (Supervisor-Auditors)

Absent

1. Taizo Morimoto (Supervisor-Auditors)

Proxies

1. Louis Lau (for OMS) gave his proxy to Pauline Carlson (ECC).
2. Kenichi Shinagawa (Member at Large) gave his proxy to Pauline Carlson (ECC).

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SY 12-13:104 Call to Order

The meeting was called to order at 1:01 p.m.

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SY 12-13:105 Opening Prayer

Eline de Wilde led the board in opening prayer.

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SY 12-13:106 Approval of Agenda

MSC to approve the agenda.

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SY 12-13:107 Signers of the Minutes

MSC for Misook Cho and Brian Vander Haak to be signers of today's minutes, in addition to Pauline Carlson (board chair) and Steven Tarter (board secretary).

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SY 12-13:108 Reading of Article 39.2 Act of Endowment

The board read Article 39.2 of the Act of Endowment: "This Corporate Body shall be retained until March 31, 2013."

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SY 12-13:109 Transfer of Remaining Assets

Moved by Steven Tarter and seconded by Gerald May to transfer the remaining assets of Zaidan Hojin Christian Academy in Japan to Gakko Hojin Christian Academy in Japan.

The vote was unanimous.

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SY 12-13:110 March 31 Financial Statement

Moved by Gaius Berg and seconded by Brian Vander Haak to approve the tentative March 31, 2013, financial statement of Zaidan Hojin Christian Academy in Japan.

The vote was unanimous.

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SY 12-13:111 Appointment of Liquidators

Moved by Misook Gho and seconded by Eline de Wilde to approve the slate of nominees for the Christian Academy in Japan Liquidators:

- Gaius Berg (for WorldVenture)
- Pauline Carlson (ECC)
- Eline de Wilde (Member at Large)
- Misook Gho (CRJM)
- Louis Lau (for OMS)
- Gerald May (TEAM)
- Kenichi Shinagawa (Member at Large)
- Steven Tarter (SEND International)
- Brian Vander Haak (Headmaster)

The vote was unanimous.

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SY 12-13:112 Liquidator Representative

Moved by Brian Vander Haak and seconded by Gaius Berg to approve Board of Directors Chair Pauline Carlson as the liquidators representative.

The vote was unanimous.

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SY 12-13:113 Finance Committee Report

MSC to receive the Finance Committee Report.

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SY 12-13:114 Operating Budget for April 1, 2013 - March 31, 2014

MSC to approve the operating budget with revenue of ¥666,141,000 and expenses of ¥662,977,000 for April 1, 2013 - March 31, 2014.

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SY 12-13:115 Capital Budget

MSC to approve the capital budget of ¥65,800,000 for April 1, 2013 - March 31, 2014.

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SY 12-13:116 Tuition Increase

The Finance Committee recommended the following tuition increases in grades 1-12, which are exceptions to B2.6.2:

- Capped Missionary: more than 1% and less than 5%
- General: more than 1% and less than 2%
- Corporate: more than 1% and less than 2%

MSC to approve the tuition increases as proposed by the Finance Committee.

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SY 12-13:117 Executive Session

The board went into executive session from 2:07 to 2:24.

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SY 12-13:118 Headmaster Evaluation Committee

MSC to accept the Headmaster Evaluation Committee report.

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SY 12-13:119 Review of Board Process

The Board reviewed its process.

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SY 12-13:120 Closing Prayer

Steven Tarter closed in prayer.

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SY 12-13:121 Approval of February 26, 2013 Minutes

MSC to approve the February 26, 2013 minutes, pending a minute for meeting adjournment.

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SY 12-13:122 Adjournment

MSC to adjourn the meeting at 2:33 p.m.

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Signatures

Steven Tarter
Board Secretary

Pauline Carlson
Board Chair

Misook Gho
Board Member

Brian Vander Haak
Board Member

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