



2013, May 21 Board of Councilors Minutes

CAJ Board of Councilors Meeting
May 21, 2013, 8:45 a.m.
Matsukawa Place, Higashi Kurume, Tokyo

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Devotions and Prayer

Don Regier led the board in devotions on the life of Joseph. He closed in prayer.

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Attendance

Present

1. Melinda Balona (Member at Large)
2. Gaius Berg (for WorldVenture)
3. Pauline Carlson (ECC)
4. Michael Essenburg (Staff)
5. Andrea Johnson (ECC)
6. Louis Lau (for OMS)
7. Gerald May (TEAM)
8. Jonathan Reasoner (SEND International, Alumni Representative)
9. Don Regier (TEAM)
10. Daniel Sexton (OMS)
11. Kenichi Shinagawa (Member at Large)
12. Lawrence Spalink (CRJM)
13. Steven Tarter (SEND International)
14. Brian Vander Haak (Headmaster)

Proxies

1. Stephen Kunnecke (SEND International) gave his proxy to Jonathan Reasoner (SEND International, Alumni Representative).
2. Gregory Swenson (WorldVenture) gave his proxy to Jonathan Reasoner (SEND International, Alumni Representative).

Absent

1. Misook Cho (CRJM)
2. Lawrence Mutenda (Member at Large)
3. Paul Shew (Member at Large)

Ex Officio

1. John Sakurai (Supervisor-Auditor)
2. Taizo Morimoto (Supervisor-Auditor)

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SY 12-13:28 Call to Order

The meeting was called to order by Pauline Carlson at 8:53 a.m., with sixteen of the nineteen (16/19) Councilors present (2 by proxy). Ten members (a majority) are necessary to establish a quorum.

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SY 12-13:29 Election of the Meeting Chair

Michael Essenburg moved and Steven Tarter seconded to elect Jonathan Reasoner to serve as meeting chair.

The motion passed.

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SY 12-13:30 Approval of the Agenda

Moved by Steven Tarter and seconded by Don Regier to approve the agenda.

The motion passed.

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SY 12-13:31 Signers of the Minutes

Moved by Don Regier and seconded by Gerald May to designate Andrea Johnson and Daniel Sexton, in addition to Board of Councilors Chair Jonathan Reasoner, as signers for the minutes of the May 21, 2013 Board of Councilors meeting.

The motion passed unanimously.

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Legal Status Update

Pauline Carlson reported that on April 1, 2013, CAJ received its new legal status. The government accepted CAJ's act of endowment, which emphasizes that CAJ is a Christian school. Brian Vander Haak added that those helping CAJ through the process were delighted that CAJ received its new legal status. CAJ is now wrapping up final details, some of which will be addressed by the Board of Directors later today. Jonathan Reasoner thanked everyone who worked on the legal status change.

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Business Manager Report

Rick Seely, business manager, reported that CAJ is in good shape financially, reviewed the April 1, 2012 - March 31, 2013 financial report, and explained that CAJ has more than the required 25% of the annual budget in cash reserves. He then discussed the March 31, 2013 balance sheet; the March 31, 2013 profit and loss statement; and the auditor's report for fiscal year April 1, 2012 - March 31, 2013.

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SY 12-13:32 Approval of the Audit

Moved by Louis Lau and seconded by Gerald May to approve the Japanese version of the Independent Auditor's Report from the Nagao Accountancy Corporation for the fiscal year ended March 31, 2013.

The motion passed.

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SY 12-13:33 Election of the Board of Directors

Moved by Gaius Berg and seconded by Daniel Sexton to approve the following slate of nominees for the Christian Academy in Japan Board of Directors for September 1, 2013 – June 30, 2014:

1. Gaius Berg (for WorldVenture)
2. Grace Fukuzawa (Member at Large)
3. Misook Gho (CRJM)
4. Pauline Carlson (ECC)
5. Gerald May (TEAM)
6. Kenichi Shinagawa (Member at Large)
7. Steven Tarter (SEND International)
8. Brian Vander Haak (Headmaster)
9. Suzanne Warren (OMS)

The motion passed unanimously.

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SY 12-13:34 Election of the Board of Councilors

Moved by Louis Lau and seconded by Steven Tarter to approve the following slate of nominees for the Christian Academy in Japan Board of Councilors for Sept. 1, 2013 – June 30, 2014:

1. Melinda Balona (Member at Large)
2. Gaius Berg (for WorldVenture and Alumni Representative)
3. Pauline Carlson (ECC)
4. Michael Essenburg (Staff)
5. Misook Gho (CRJM)
6. Andrea Johnson (ECC)
7. Paul Johnson (Member at Large)
8. Wong Yew Keong (OMF for OMS)
9. Gerald May (TEAM)
10. Lawrence Mutenda (Member at Large)
11. Aileen Selander (TEAM)
12. Paul Shew (Member at Large and Educator)
13. Kenichi Shinagawa (Member at Large)
14. Lawrence Spalink (CRJM)
15. Steven Tarter (SEND International)
16. Ken Taylor (WorldVenture)
17. Brian Vander Haak (Headmaster)
18. Suzanne Warren (OMS)
19. Jonathan Winter (SEND International)

The motion passed unanimously.

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SY 12-13:35 Election of the Board of Councilors Chair

Moved by Lawrence Spalink and seconded by Andrea Johnson to elect Gerald May as Board of Councilors Chair for SY 2013-2014.

The motion passed.

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SY 12-13:36 Election of the Board of Councilors Secretary

Moved by Steven Tarter and seconded by Daniel Sexton to elect Michael Essenburg as Board of Councilors Secretary for SY 2013-2014.

The motion passed.

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SY 12-13:37 Approval of the Supervisor-Auditors

Moved by Daniel Sexton and seconded by Michael Essenburg to approve Taizo Morimoto and John Sakurai as Supervisor-Auditors for SY 2013-2014.

The motion passed.

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Upcoming Meeting Board of Councilors Meeting Dates

The next two meetings of the Gakkou Houjin Christian Academy in Japan Board of Councilors are tentatively scheduled for March 18, 2014 and May 20, 2014 at Matsukawa Place, Higashi Kurume, Tokyo.

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Board of Councilors Operating Procedures

Gerald May, Michael Essenburg, and Brian Vander Haak were asked to bring proposals to the next meeting regarding aligning the Operating Procedures with the Gakkou Houjin Act of Endowment.

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Review of the Gakkou Houjin Constitution

Pauline Carlson led the board through a review of the Gakkou Houjin Constitution. Board members suggested possible revisions to be given to the Board of Directors.

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Review of the May 21, 2013 Minutes

The board reviewed the May 21, 2013 minutes.

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SY 12-13:38 Approval of the May 21, 2013 Minutes

MSC to approve the May 21, 2013 minutes, pending closing prayer and a minute for meeting adjournment.

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Closing Prayer

Gaius Berg closed in prayer.

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SY 12-13:39 Adjournment

MSC to adjourn the meeting at 10:24 a.m.

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Respectfully submitted,

Michael Essenburg
Board of Councilors Secretary

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Signatures: May 21, 2013 Christian Academy in Japan Board of Councilors Minutes Approved

(seal)
Jonathan Reasoner
Board of Councilors Chair

(seal)

Andrea Johnson
Board of Councilors Member

_____ (seal)
Daniel Sexton
Board of Councilors Member

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