



2013, June 11 Board of Councilors Minutes

CAJ Zaidan Houjin Board of Councilors Meeting
June 11, 2013, 9:30 a.m.
Matsukawa Place, Higashi Kurume, Tokyo

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Opening Prayer

Jonathan Reasoner led the board in prayer.

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Attendance

Present

1. Melinda Balona (Member at Large)
2. Michael Essenburg (Staff Member)
3. Jay Haworth (ECC)
4. Andrea Johnson (ECC)
5. Jonathan Reasoner (SEND International)
6. Daniel Sexton (OMS)
7. Gregory Swenson (WorldVenture)

Proxies

1. Stephen Kunnecke (SEND International) gave his proxy to Jonathan Reasoner (SEND International).
2. Lawrence Mutenda (Member at Large) gave his proxy to Jonathan Reasoner (SEND International).
3. Paul Shew (Member at Large) gave his proxy to Jonathan Reasoner (SEND International).
4. Lawrence Spalink (CRJM) gave his proxy to Michael Essenburg (Staff Member).

Absent

1. Don Regier (TEAM)

Ex-Officio

1. Pauline Carlson, Board of Directors Chair
2. Brian Vander Haak, CAJ Headmaster

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SY 12-13:40 Call to Order

The meeting was called to order at 9:30 a.m. with eleven of the twelve (11/12) Councilors present (4 by proxy). Eight members (2/3) are necessary to establish a quorum.

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SY 12-13:41 Approval of the Agenda

Moved by Jay Haworth and seconded by Daniel Sexton to approve the agenda.

The motion passed.

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SY 12-13:42 Signers of the Minutes

Moved by Jay Haworth and seconded by Daniel Sexton to designate Daniel Sexton and Andrea Johnson, in addition to Board of Councilors Chair Jonathan Reasoner, as signers for the minutes of the June 11, 2013 Board of Councilors meeting.

The motion passed.

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Report on Liquidation and Transfer of Assets

Pauline Carlson, board of directors chair, reported that CAJ's March 31, 2013 assets were ¥1,785,324,776. Assets of ¥1,769,824,776 were transferred to from Zaidan Houjin CAJ to Gakkou Houjin CAJ on April 1, 2013. She then reported that incidental costs of ¥439,155 were incurred for the liquidation of Zaidan Houjin CAJ and that

residual assets of ¥15,060,845 will be transferred to Gakkou Houjin CAJ.

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SY 12-13:43 Liquidation of Zaidan Houjin CAJ

Moved by Michael Essenburg and seconded by Andrea Johnson to approve the liquidation of Zaidan Houjin CAJ.

The motion passed unanimously.

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Act of Endowment Update

Pauline Carlson, board of directors chair, reported that there were no changes to the Act of Endowment.

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Headmaster's Report

Brian Vander Haak, headmaster, reported that CAJ's annual report has been published online, introduced new staff, and described CAJ's efforts to preserve institutional memory. He explained that CAJ is working on a master resource plan and gave an update on enrollment for next school year.

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SY 12-13:44

MSC to thank Brian Vander Haak, headmaster, and Pauline Carlson, board chair, for their leadership and hard work regarding the legal status change.

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Review of the June 11, 2013 Minutes

The board reviewed the June 11, 2013 minutes.

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SY 12-13:45 Approval of the June 11, 2013 Minutes

MSC to approve the June 11, 2013 minutes, pending closing prayer and a minute for meeting adjournment.

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Closing Prayer

Jay Haworth closed in prayer.

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SY 12-13:46 Adjournment

MSC to adjourn the meeting at 10:03 a.m.

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Respectfully submitted,

Michael Essenburg
Board of Councilors Secretary

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Signatures: June 11, 2013 Christian Academy in Japan Board of Councilors Minutes Approved

Jonathan Reasoner
Board of Councilors Chair

Daniel Sexton
Board of Councilors Member

Andrea Johnson
Board of Councilors Member

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