



2016, May 30 Board of Councilors Minutes

Christian Academy in Japan Board of Councilors Meeting Minutes
May 30, 2016, 8:30 a.m.
Matsukawa Place Meeting Room, 1-2-12 Shinkawa-cho, Higashi Kurume-shi, Tokyo 203-0013
Current Board of Councilor Members: 19 (AE §25)

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Attendance

Councilors Present

1. Buchholtz, Grant
2. Johnson, Paul
3. May, Gerald
4. Mutenda, Lawrence
5. Leenders, Johanna
6. Selander, Aileen
7. Sexton, Daniel
8. Shinagawa, Kenichi
9. Stoesz, Karen
10. Tada, Hiroaki
11. Norton, Tom

Councilors who submitted written Proxy

1. Carlson, Pauline
2. Spalink, Lawrence
3. Winter, Jonathan
4. Balona, Melinda
5. Taylor, Ken

Absent

1. Berg, Gaius
2. Shew, Paul Tsuchido
3. King, Dixie

Quorum:10 members needed for quorum

Notation conventions in the minutes:

1. Act of Endowment is quoted as AE §chapter.article (number).
2. All motions were moved and seconded.

Opening prayer

Lawrence Mutenda opened in prayer.

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SY 15-16:37 Call to Order and Establish Quorum

The meeting was called to order by Vice Chair of the Board of Directors, Kenichi Shinagawa, at 8:30 AM. Sixteen of the nineteen (16/19) Councilors were in attendance,(including 5 by proxy). A majority (ten) is necessary to establish a quorum in accordance with AE §21.8.

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SY 15-16:38 Election of the Meeting Chair

Motion to elect Gerald May to serve as meeting chair in accordance with AE §21.7

The motion passed.

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SY 15-16:39 Approval of the Agenda

Motion to approve the agenda as amended.

The motion passed.

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SY 15-16:40 Election of the Secretary for the Meeting

Motion to elect Karen Stoesz to serve as secretary for today's meeting.

The motion passed.

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SY 15-16:41 Signers of the Minutes

Motion to designate [Karen Stoesz and Grant Buchholtz](#), in addition to Board of Councilors Chair Gerald May, as signers for the minutes of the May 30, 2016 Board of Councilors meeting.

Unanimously approved.

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SY 15-16:42 Review and Approval of May 16, 2016 Board of Councilors minutes

Motion to approve the May 16, 2016 minutes.

The motion passed.

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Discussion and Actions

SY 15-16:43 Rescind SY 15-16:9 (Election of Board of Councilors for 2016 – 2018)

Continuing the discussion from SY15-16:27, moved to rescind SY 15-16:9 (Election of Board of Councilors for 2016 – 2018).

The motion passed.

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SY 15-16:44 Rescind SY 15-16:10 (Election of Board of Directors for 2016-2018)

Continuing the discussion from SY15-16:27, moved to rescind SY 15-16:9 (Election of Board of Directors for 2016 – 2018).

The motion passed.

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SY 15-16:45 Election of Board of Councilors from July 1, 2016 – June 30, 2018

This continues the discussion that was tabled in SY15-16:28. Currently the terms of all Councilors ends on June 30, 2016. In accordance with §4.25(1) the follow 16 members were nominated by the missionary bodies.

1. Buchholtz, Grant (ECC)
2. Chung Yeong Yueh, Jaine (Loh, Jaine) (WorldVenture)
3. Johnson, Paul (Member at Large)
4. Kunnecke, Stephen (SEND)
5. Leenders, Johanna (Sasaki, Mieke) (for CRJM)
6. May, Gerald (TEAM)
7. Mutenda, Lawrence (Member at Large)
8. Peterson, Jim (ECC)
9. Peterson, Joel (Member at Large)
10. Roberts, Mark (Member at Large)
11. Selander, Aileen (TEAM)
12. Sexton, Daniel (OMS)
13. Sexton, Keiko (OMS)
14. Spalink, Lawrence (CRJM)
15. Stoesz, Karen (SEND)
16. Taylor, Ken (WorldVenture)

Motion to accept the nominations for BoC from July 1, 2016- June 30, 2018. **Motion passed.**

Reported that in addition to the above 16, as recorded in SY15-15:9, the following two members were elected by the Board of Directors to the BOC for term July 1, 2016 to June 30, 2018.

1. Berg, Gaius (Member at Large and Alumni Representative) AE §4.25(3)
2. Shew, Paul Tsuchido (Member at Large and Educator) AE §4.25(4)

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SY 15-16:46 Election of Board of Directors from July 1, 2016 – June 30, 2018

This continues the discussion that was tabled in SY15-16:29. Currently the terms of all Directors ends on June 30, 2016. In accordance with §3.6(2) Nominations from among the Councilors. §3.6(2)

1. Buchholtz, Grant (ECC)
2. Chung Yeong Yueh, Jaine (Loh, Jaine) (WorldVenture)
3. Leenders, Johanna (Sasaki, Mieke) (for CRJM)
4. May, Gerald (TEAM)

5. Peterson, Joel (Member at Large)
6. Sexton, Daniel (OMS)
7. Stoesz, Karen (SEND)

Motion to approve the nominations for BoD from July 1, 2016- June 30, 2018. **Motion passed.**
It was also reported by the chair that in addition to these seven, Headmaster Thomas Norton and Mr. Ken'ichi Shinagawa (educator at large) have already been elected members of the BOD.

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SY 15-16:47 Election of Board of Councilors Officers from July 1, 2016 – June 30, 2017 : Secretary

Names in nomination: Paul Shew and Aileen Selander Motion to elect Paul Shew as secretary for July 1, 2016 – June 30, 2017.

Motion passed.

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SY 15-16:48 Review of the minutes

The members reviewed the minutes from this meeting.

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SY 15-16:49 Approval of the minutes

The minutes from this meeting will be sent out by e-mail with responses from the members for approval.

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SY 15-16:50 Closing Prayer

Tom Norton closed in prayer

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SY 15-16:51 Adjournment

Motion to adjourn. Motion passed. The meeting was adjourned at 9:14 a.m.

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