

Christian Academy in Japan  
Board of Directors Minutes  
CAJ Campus  
11:30 a.m.  
May 7, 2020

**Attendance:**

Gerald May (TEAM)  
Karen Stoesz (SEND)

**Directors who submitted prior opinions (written ballot) on the agenda and considered present**

Lawrence Spalink (CRJM)  
Pauline Carlson (ECC)  
Jaine Chung (Jaine Loh) (Japan Baptist Fellowship)  
Anda Foxwell (Head of School)  
Joel Peterson (Member-at-Large)  
Daniel Sexton (OMS)  
Jeremy Seminoff (Member-at-Large and Educator)

**Absent**

Sobi Abraham - Supervisor-Auditor  
Jennifer Rood - Supervisor-Auditor

**SY19-20:106 Call to Order and establish quorum**

The meeting was called to order at 11:28 a.m.. All members were considered present having submitted a response agenda. All votes were in favor of the presented motions.

**SY19-20:107 Approval of Agenda**

The agenda was approved.

**SY19-20:108 Recommendation of Member-at-Large Staff to Board of Councilors**

Moved that the Board of Directors recommend to the Board of Councilors Hiroaki Tada to serve as Member-at-Large Staff on the Board of Councilors for a two-year term starting July 1, 2020 and ending June 30, 2022. (AoE 25:2)

Unanimously approved to recommend Hiroaki Tada to serve as Member-at-Large Staff on the Board of Councilors for a two-year term starting July 1, 2020 and ending June 30, 2022.

**SY19-20:109 Election of Board of Councilors Member-at-Large Alumni**

Moved that the Board of Directors elect Nelle Potter to serve as Member-at-Large Alumni on the Board of Councilors for a two-year term starting July 1, 2020 and ending June 30, 2022. (AoE 25:3 & 4)

Unanimously approved to elect Nelle Potter to serve as Member-at-Large Alumni on the Board of Councilors for a two-year term starting July 1, 2020 and ending June 30, 2022.

**SY19-20:110 Election of Board of Councilors Member-at-Large Educator**

Moved that the Board of Directors elect Poppy Roberts to serve as Member-at-Large Educator on the Board of Councilors for a two-year term starting July 1, 2020 and ending June 30, 2022. (AoE 25:3 & 4)

Unanimously approved to elect Poppy Roberts to serve as Member-at-Large Educator on the Board of Councilors for a two-year term starting July 1, 2020 and ending June 30, 2022.

**SY19-20:111 Election of Board of Directors Supervisor-Auditors**

Moved that the Board of Directors elect Akira Endo as Supervisor-Auditor for the Board of Directors for a two-year term starting July 1, 2020 and ending June 30, 2022. (AoE 7)

Unanimously approved to elect Akira Endo as Supervisor-Auditor for the Board of Directors for a two-year term starting July 1, 2020 and ending June 30, 2022.

Moved that the Board of Directors elect Takahito Iwagami as Supervisor-Auditor for the Board of Directors for a two-year term starting July 1, 2020 and ending June 30, 2022. (AoE 7)

Unanimously approved to elect Takahito Iwagami as Supervisor-Auditor for the Board of Directors for a two-year term starting July 1, 2020 and ending June 30, 2022.

**SY19-20:112 Adjournment**

The meeting was adjourned at 12:12 p.m.

Respectfully submitted,

\_\_\_\_\_(seal)  
Karen Stoesz- Secretary

\_\_\_\_\_(seal)  
Gerald May- Board Chair

\_\_\_\_\_(seal)  
Pauline Carlson- Board Vice Chair

\_\_\_\_\_(seal)  
Joel Peterson- Vice Chair of Finance

\_\_\_\_\_(seal)  
Anda Foxwell- Head of School/Board Member

\_\_\_\_\_(seal)  
Lawrence Spalink- Board Member

\_\_\_\_\_(seal)  
Jeremy Seminoff- Board Member

\_\_\_\_\_(seal)  
Daniel Sexton- Board Member

\_\_\_\_\_(seal)  
Jaine Chung (Jaine Loh)- Board Member