

Christian Academy in Japan  
Board of Directors Minutes  
Kurume Christ Church  
3:30 p.m. - 3:45 p.m.  
September 14, 2020

**Attendance:**

Gerald May (TEAM)  
Lawrence Spalink (CRJM)  
Joel Peterson (Member-at-Large)  
Anda Foxwell (Head of School)  
Daniel Sexton (OMS)  
Jeremy Seminoff (Member-at-Large and Educator)  
Karen Stoesz (SEND)

**Attendance via online video conference**

Jaine Chung (Jaine Loh) (Japan Baptist Fellowship)  
Pauline Carlson (ECC)  
Takahito Iwagami (Supervisor-Auditor)

**Supervisor- Auditors**

Akira Endo

**SY20-21:11 Call to order and Determination of Quorum (AoE Ch. 3, 18.8 & 4.3.5.2)**

The meeting was called to order at 3:36 p.m. A quorum was established according to policy.

**SY20-21:12 Approval of Signers (AoE Ch. 3, 20.2)**

MSC to approve Gerald May, Karen Stoesz, and Lawrence Spalink as signers for these minutes.

**SY20-21:13 Governance and Policy Review Committee Assignment Approval**

MSC to assign the task of reviewing and updating the information on the BoD and BoC websites.  
MSC to assign the task of proposing a revision in the Act of Endowment to make provision for voting during online meetings.

**SY20-21:14 Adjournment**

MSC to adjourn at 3:45 p.m.

Respectfully submitted,

Karen Stoesz  
Board Secretary

Signers

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Gerald May- Board Chair

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Lawrence Spalink- Board Member

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Karen Stoesz- Board Member