

CAJ Board of Directors Meeting Minutes
Monday, May 15, 2023, 11:00AM
Kurume Christ Church

Attendance:

Daniel Sexton (OMS)
Tiffany Neufeld (SEND) (Written Response)
Grant Buchholtz (ECC)
Matthew Jansson (TEAM) (Written Response)

Anne Marie Smoker (CRJM)

Seita Sakaguchi (Member-at-Large)
Gregory Swenson (JVENTURE) (Written Response)
David Mawhinney (CAJ)
Jeremy Seminoff (Member-at-Large and Educator)

Supervisor- Auditors

Taizo Morimoto

Mark Bedow

SY22-23:114 Call to Order and Determination of Quorum

The meeting was called to order at 11:15 a.m. A quorum was established with 8 members present.

SY22-23:115 Approval of Agenda

MSC to approve the agenda as presented.

SY22-23:116 Approval of signers for today's minutes

MSC to designate Anne Marie Smoker and Jeremy Seminoff, in addition to the Chairperson of the Board of Directors, as signers for the minutes of the May 15, 2023 Board of Directors Meeting.

SY22-23:117 Acceptance of Audited Financial Statements

MSC to accept the Audited Financial Statements and approve the results for the fiscal year April 1, 2022 – March 31, 2023 with revenue of ¥928,308,255 and

expenses of ¥885,778,237 resulting in an accounting surplus, after depreciation of ¥87,146,849, of ¥ 42,530,018.

SY22-23:118 Accept the Supervisors' Audit Report

MSC to accept the Supervisor Auditors' audit report for 2022-2023.

SY22-23:119 Approval of the Third-Party Audit

MSC to approve the third-party audit for financial year April 1, 2022 to March 31, 2023 (Act of Endowment, Chapter 4 #23.1)

SY22-23:120 Approval of Business Report

MSC to approve the Business Report for 2022-2023.

SY22-23:121 Head of School Monitoring Report

MSC to accept the head of school monitoring reports on policies 2.7, 2.8. and 2.10.
MSC to assign the governance committee to review policies 2.4.4, 2.7.10, 2.7.11, 2.8.12.1, and 2.10.12.

SY22-23:122 Approval of Consent agenda

- a. May 2023 Head of School Report
- b. May 9, 2023 Finance Committee Minutes
- c. Monitoring partial or non-compliance report (Board Chair report)
- d. B.3, B.4 policy compliance report (Board Chair report)

MSC to approve the consent agenda.

SY22-23:123 Executive Session

Head of School Evaluation Committee

SY22-23:124 Board Housekeeping

MSC to approve Annual Agenda for SY 2023-2024 (Board Chair Report).

MSC to elect Jeremy Seminoff as Vice Chair, Tiffany Neufeld as Vice Chair of Finance & Secretary, and Grant Buchholtz as Secretary.

Send thanks to KCC for use of meeting hall.

SY22-23:125 Any other items for the Board of Directors

SY22-23:126 Review and approve minutes of this meeting

MSC to approve the minutes.

SY22-23:127 Adjournment

MSC to adjourn at 1:51 p.m.

Respectfully submitted, Grant Buchholtz, secretary

Signatures

_____	(seal) Daniel Sexton - Board Chair
_____	(seal) Anne Marie Smoker - Board Member
_____	(seal) Jeremy Seminoff - Board Member