Christian Academy in Japan
Board of Directors Minutes
CAJ Room #109 and Online
10:00 am
July 1, 2024

Attendance:
Daniel Sexton (OMS)
Chad Farmer (SEND)
Nick Petkoff (TEAM)
Gregory Swenson (JVENTURE)
Grant Buchholtz (ECC)
David Mawhinney (Head of School)

Directors who submitted prior opinions (written ballot) on the agenda and considered present (Act of Endowment Chapter 3, Article 18.10)
Jeremy Seminoff (Member-at-Large and Educator)
Seita Sakaguchi (Member-at-Large)

Visitor:
Mayumi Shuto

Supervisor- Auditors
Mark Bedow
Taizo Morimoto

Absent (if any)
Anne Marie Smoker (CRJM)

Note: MSC = Moved Seconded Carried

SY24-25:1 Opening prayer
Daniel Sexton opened in prayer.

SY24-25:2 Call to Order and Determination of Quorum
The meeting was called to order at 10:12AM. Six members were present including two who submitted a response ballot. Five members are required for a quorum. A quorum is established (Act of Endowment Chapter 3, Article 18.9)

SY24-25:3 Election of chair for this meeting
Nick Petkoff was nominated as chair for this meeting.

MSC to elect Nick Petkoff as chair for this meeting.

SY24-25:4 Approval of Agenda (B 4.3.5.3)
MSC to approve the agenda as presented.

SY24-25:5 Election of signers of the minutes for this meeting
In nomination as signers of the minutes for this meeting
- -Board chair- Nick Petkoff
- -Board member- David Mawhinney
- -Board member- Daniel Sexton

MSC to elect Nick Petkoff, David Mawhinney, and Daniel Sexton as signers of the minutes for this meeting.

SY24-25:6 Elections of Board Executive Officers for 2024-2026 (B 4.2.7.3)
Supervisor-Auditor, Taizo Morimoto facilitated the elections of the board executive officers in accordance with policy B 4.2.7.3. The elections were done by secret ballot –written ballots received also qualify as such and will be tabulated by the meeting secretary.

Election of Board Chair (AoE Chap. 3, Art. 5.2)
Nick Petkoff was nominated for Chair.
MSC to elect Nick Petkoff as Chair of the Board of Directors for a 2-year term beginning July 1, 2024 and ending June 30, 2026 (2-year term to fit with Jun-Gakkou Houjin representative officer status).

Election of Board Vice Chair (AoE Chap 3, Art.5.3 / B 4.2.7.1.1)
Greg Swenson was nominated for Vice-Chair.
MSC to elect Greg Swenson as Vice-Chair for the Board of Directors for a 1-year term beginning July 1, 2024 and ending June 30, 2025.

Election of Vice Chair for Finance (AoE Chap 3, 5.3 / B 4.2.7.1.1)
Jeremy Seminoff was nominated for Vice Chair for Finance.
MSC to elect Jeremy Seminoff as Vice Chair for Finance for the Board of Directors for a 1-year term beginning July 1, 2024 and ending June 30, 2025.

Election of Board Secretary (B 4.2.7.1.2)
Grant Buchholtz was nominated for Board Secretary.
MSC to elect Grant Buchholtz as Secretary for the Board of Directors for a 1-year term beginning July 1, 2024 and ending June 30, 2025.

SY24-25:7 Review and Approval of Minutes
The minutes were reviewed and approved.

MSC to approve the minutes.

SY24-25:8 Closing Prayer
David Mawhinney closed the meeting in prayer.

SY24-25:9 Adjournment
MSC to adjourn the meeting.

Respectfully submitted,

Grant Buchholtz, Secretary

Signers

________________________________ (seal)
Nick Petkoff, Board Chair

________________________________(seal)
David Mawhinney, Board Member

________________________________(seal)
Daniel Sexton, Board Member