CAJ Board of Directors Meeting Minutes
8:45 am Tuesday, October 22, 2024
Harvest Hall – Matsukawa Place

Attendance:
Daniel Sexton (OMS)
Chad Farmer (SEND)
Gregory Swenson (JVENTURE)
Grant Buchholtz (ECC)
David Mawhinney (Head of School)
Jeremy Seminoff (Member-at-Large and Educator)
Seita Sakaguchi (Member-at-Large) (left at 12:30PM)
Anne Marie Smoker (CRJM) (arrived at 9:50AM)
Nick Petkoff (TEAM)

Supervisor- Auditors
Taizo Morimoto (left at 12:30PM)

Absent (if any)
Mark Bedow

SY24-25:29 Devotions/Prayer

Chad Farmer shared a devotion from the book of Daniel.

SY24-25:30 Call to Order and Determination of Quorum

The meeting was called to order at 8:53AM. A quorum was established with nine members present.

SY24-25:31 Approval of Agenda

SY24-25:32 Approval of the Selection of the Signers of the Minutes:

- Board Chair – Nick Petkoff
- Signer: Jeremy Seminoff
- Signer: Greg Swenson

SY24-25:33 CAJ Staff Member Introduction

Jean Hino (ES Principal) and Steve Willson (Facilities Manager) shared about their roles and received prayer.

SY24-25:34 AoE for 2025 New Government Regulation

a. Tada-san and Shuto-san invited to attend
b. See "AoE Revision – latest draft" in drive
c. See "AoE Revision – points to check" in drive

MSC to amend the Act of Endowment on the number of board members. The change would be to allow a range of Board of Directors of 7-9, instead of 9 members, and 8-10 members for the Board of Councilors, instead of 10 members.

SY24-25:35 Head of School Report: David Mawhinney

MSC to accept Head of School Report.

SY24-25:36 Head of School Monitoring Report

MSC to accept Head of School Monitoring Report.

SY24-25:37 Report from the Finance and Audit Committee (Jeremy Seminoff)

MSC to accept Finance and Audit Committee Report.

SY24-25:38 Executive Session:

An executive session was held.

SY24-25:39 BoD Meeting Time Change

MSC to maintain our current meeting time with a desire to conclude our meeting by lunch.

SY24-25:40 Alignment of AoE Purpose and Ends Statements.

MSC to discuss the purpose and ends statements in the November meeting.

SY24-25:41 Committees Review B 4.8

The board reviewed the structure and policies related to committees.

SY24-25:42 Board Policy Review

- Read/Review B 4.1
- See "Board Policy Review B 4.1" in drive

MSC to maintain the policy as is.

SY24-25:43 Ongoing discussion items:

PGRC to make necessary inquiries for nominations after new AoE by the deadline of January 6 2025.

SY24-25:44 Any other items for the Board of Directors

The board passed the motion for David Mawhinney to cover "Staff" in the next monitoring report.

SY24-25:45 Board Process Review/Feedback (B4.1.7)

SY24-25:46 Review and approve the minutes of this meeting

MSC to approve the minutes of this meeting.

SY24-25:47 Prayer & Adjournment

Nick Petkoff closed our meeting in prayer.

Respectfully submitted, Grant Buchholtz, secretary

Signatures
______________________________ (seal) Nick Petkoff - Board Chair
______________________________ (seal) Jeremy Seminoff - Board Member
______________________________ (seal) Greg Swenson - Board Member